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Process Paragraphs

It is important that you understand the difference between a process paragraph and a descriptive paragraph. A process paragraph explains how something is done or how something works. A descriptive paragraph describes a person, place, or thing.



The writer's purpose is to explain how something is done or how something works. The writer's audience is anyone who wants to learn more about the process. The writer's tone is informative and objective. The writer's organization is logical and sequential. The writer's style is clear and concise.

Model Process Paragraphs for process paragraphs

There is one main idea in this paragraph. The writer's purpose is to explain how something is done or how something works. The writer's audience is anyone who wants to learn more about the process. The writer's tone is informative and objective. The writer's organization is logical and sequential. The writer's style is clear and concise.

1. The first sentence is the topic sentence. It states the main idea of the paragraph. The topic sentence is usually the first sentence of the paragraph.

2. The second sentence is the first supporting sentence. It provides evidence for the topic sentence. The supporting sentences usually follow the topic sentence.

3. The third sentence is the second supporting sentence. It provides more evidence for the topic sentence. The supporting sentences usually follow the topic sentence.

4. The fourth sentence is the third supporting sentence. It provides more evidence for the topic sentence. The supporting sentences usually follow the topic sentence.

5. The fifth sentence is the concluding sentence. It summarizes the main idea of the paragraph. The concluding sentence usually follows the supporting sentences.

6. The sixth sentence is the seventh supporting sentence. It provides more evidence for the topic sentence. The supporting sentences usually follow the topic sentence.

7. The seventh sentence is the eighth supporting sentence. It provides more evidence for the topic sentence. The supporting sentences usually follow the topic sentence.

CHAPTER 5 PROCESS PARAGRAPHS

OBJECTIVES

- To write academic texts, you need to master certain skills.
- In this chapter, you will learn to:
 - Organize a process paragraph
 - Identify and use time-order signals to present steps in a process
 - Write with a specific purpose and audience in mind
 - Write complex sentences with subordinators
 - Write, revise, and edit a process paragraph about self-employment



What steps can you take to get closer to becoming an actor/performer and a successful student?

MODEL Paragraph supported with Examples

Language and Perception

Although we all possess the same physical organs for sensing the world—eyes for seeing, ears for hearing, noses for smelling, skin for feeling, and mouths for tasting—our perception of the world depends to a great extent on the language we speak, according to a famous hypothesis¹ proposed by linguists Edward Sapir and Benjamin Lee Whorf. They hypothesized that language is like a pair of eyeglasses through which we “see” the world in a particular way. A classic example of the relationship between language and perception is the word snow. Eskimo languages have as many as 32 different words for snow. For instance, the Eskimos have different words for falling snow, snow on the ground, snow packed as hard as ice, slushy snow, wind-driven snow, and what we might call “cornmeal” snow. The ancient Aztec languages of Mexico, in contrast, used only one word to mean snow, cold, and ice. Thus, if the Sapir-Whorf hypothesis is correct and we can perceive only things that we have words for, the Aztecs perceived snow, cold, and ice as one and the same phenomenon.²

Writing Technique Questions

1. What is the main idea of this paragraph? Underline the part of the topic sentence that expresses the main idea.
2. What examples does the writer use to support this idea? Put brackets [] around them.
3. What words and phrases introduce the examples? Circle them.

The Concluding Sentence

A concluding sentence serves two purposes:

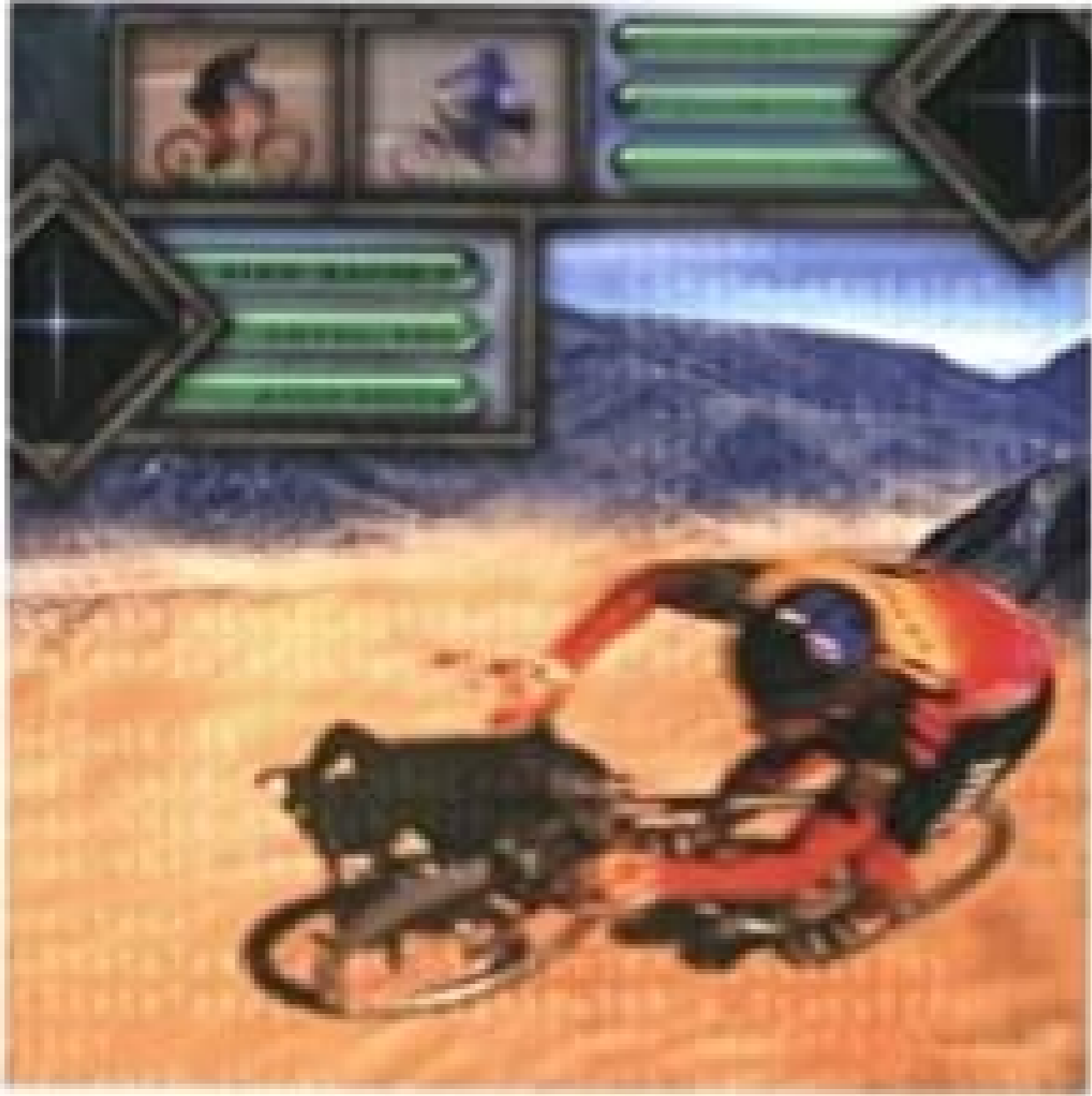
1. It signals the end of the paragraph.
2. It leaves the reader with the most important ideas to remember. It can do this in two ways:
 - By summarizing the main points of the paragraph or
 - By repeating the topic sentence in different words

A paragraph does not always need a concluding sentence. For single paragraphs, especially long ones, a concluding sentence is helpful to the reader because it is a reminder of the important points. However, a concluding sentence is not needed for every paragraph in a multiparagraph essay.

You may want to begin your concluding sentence with one of the signals in the list on page 14. You may also end a paragraph without a formal signal or perhaps by using an expression like those in the column on the right.

¹hypothetical theory that has not been proven
²phenomenon: thing or event (plural: phenomena)

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